

COVID-19 RISK ASSESSMENT 2020-21



ORGANISATION: North West Drama (Services Ltd)

PROJECTS: Children's Shakespeare Festivals, Speech Bubbles, work in schools with pupils, work in schools with staff

LOCATION: Various Primary Schools

DATES: May 2021 - June 2021 (Reviewed at least termly to reflect changes in government guidance)

PUBLIC & PRODUCTS LIABILITY & EMPLOYERS LIABILITY INSURANCE: Cover provided by Hiscox Business Insurance

Creative Producer/ COVID-19 H&S Lead: Matt Wardle matt@northwestdramaservices.co.uk

Creative Associates: Sue Harding, Peter Kennedy, Joe England, Helen Marshall, Emily Capstick

Hazard	Who is at risk	Level of risk	Measures/comments (including new measures)
<p>Spread of COVID-19 Coronavirus</p> <p>Covid-19 is a new illness that can affect your lungs and airways. It is caused by a virus called Coronavirus. Symptoms can be mild, moderate, severe or fatal.</p>	North West Drama staff, school staff	Medium/ High	<p>Pre-visit measures (including travel) NWD practitioners to liaise directly with school staff to ensure risk assessments are shared, understood and fully implemented.</p> <p>Before any school visits NWD will:</p> <ul style="list-style-type: none"> • Ensure all booking forms, consent forms and other paperwork are completed digitally where possible • Share our risk assessment document and safe working practice document prior to any visit being confirmed • Ask for confirmation of the space being used (ensuring adequate ventilation), group size, number of adults who will be supporting pupils and any measures that we are required by to take in line with school risk assessment • Ensure practitioners travel directly to the school, avoiding public transport if possible, wear a mask at all times when travelling and time workshops to avoid busy times <p>North West Drama personnel will:</p> <ul style="list-style-type: none"> • Take a lateral flow test prior to any school visits (up to a maximum of twice weekly) <p>Partner schools will:</p> <ul style="list-style-type: none"> • Inform NWD immediately if pupils with whom our personnel have had contact test positive within 48 hours of a visit <p>North West Drama will monitor the prevalence of COVID-19 in the areas in the communities our schools serve, and seek to provide a virtual visit or alternative if in-person visits if risk is deemed too high.</p>

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COVID-19 SPECIFIC RISK ASSESSMENT

SIGNED:

Signature redacted - please email matt@northwestdramaservices.co.uk for a unredacted copy

Matt Wardle

CREATIVE PRODUCER & DESIGNATED COVID-19 H&S LEAD | NORTH WEST DRAMA

ASSESSMENT UPDATED: **18th May 2021**

ASSESSMENT TO BE REVIEWED ON OR BEFORE: **7th June 2021**